

## ANNOUNCEMENT ON GRADUATE STUDY PROCESSES BECAUSE OF COVID-19 PANDEMIC

**Based On:** Decision of University Senate dated 16.02.2021 and numvered 2021/02, and Graduate School Board of Management Decision dated 24.02.2021.

Because of COVID-19 Pandemic, it has been decided by the University Senate dated 16.02.2021 and numbered 2021/02 that the graduate students who do not want to continue their graduate studies because of their worries about pandemic and housing can apply for freezing their registrations. Within this framework, based on the decision of Graduate School Board of Management, **all graduate students** can apply for freezing their registration because of **COVID-19 Pandemic Concern for 2020-2021 Spring semester** within the application period **from 08.03.2021 to 22.04.2021**.

**The students who will apply are expected to consider the following conditions:**

- 1) Students on thesis stage who will apply for **an additional period of time** on 2020-2021 Spring semester **cannot apply** for **freezing the registration because of COVID-19 pandemic**.
- 2) The applications will be made online (lisansustu.yildiz.edu.tr).
- 3) If the student is required to pay the tuition fee, the tuition fee payment should have been made for 2020-2021 Spring Semester. (Otherwise, the applications for freezing registration of the students who did not make the tuition fee payment although it is required will not be accepted.) Please **check** the calender for tuition fee payment.
- 4) In case the applications for freezing the registration are accepted, 2020-2021 Spring semester will not be counted among the maximum period of study and the student cannot continue education on the freezed semester (**It is not possible** to apply for graduation, PhD. qualification, thesis submission, thesis proposal, thesis monitoring committee meeting, etc.).
- 5) The MSc. students whose maximum period of study has ended by the end of 2020-2021 Fall semester will not be able to apply. Moreover, the students whose maximum period of study has ended by the end of 2020-2021 Fall semester and whose graduation processes have started based on the periods designated by the regulations cannot apply for freezing the registration, either. Those students are expected to submit their theses after their the thesis defense. If it is requested by the students, it is possible to grant 1 more extra month by decision of the Board of Management (EYK) in addition to the 1-month period designated for thesis submission by YTU Senate Codes. It is required that the covered thesis be submitted to the Graduate School by the end of these periods. (In case the thesis submission will be made after 08.03.2021 which is the start date of 2020-2021 Spring Semester, it will also be required that the tuition fee for 2020-2021 Spring Semester should be paid.)
- 6) The applications for freezing the registration will be evaluated based on YÖK regulation and the final decisions will be given by Graduate School Board of Management after the application period.
- 7) The students are expected to follow their courses on **online.yildiz.edu.tr until the final decision for freezing the registration is made**.
- 8) The online applications for freezing the registration will end on **22.04.2021**, and **no applications will be received after this date**.

### **How to Apply Online for Freezing the Registration?**

The MSc. and PhD. students who meets the above-mentioned conditions can follow the steps: Login to the online system (lisansüstü.yildiz.edu.tr) with your username and password combinations / “Talep İşlemleri” / “Talep Yap” / “COVID-19 Kayıt Dondurma Talep İşlemi” and Save. Please note that it is just an application and the final decision will be given by Graduate School Board of Management after the end of application period.

**Application Deadline for Additional Time Requests: 22.04.2021 Thursday , 23.59.**