

[Click here](#) for the graduation calendar.

## Master's Graduation Processes Flow Chart

To Do Title

Where/To whom/What to submit

Detailed information

### Course Selection

[GSIS](#)

The student who has completed the required courses and who has minimum 2.50 CGPA selects the Thesis (Tez) and Specialty Field (Uzmanlık Alan Dersi) Courses on GSIS.

### Graduation Application

[E-Graduation](#)

The student applies for graduation.

### First Draft Submission

Department Secretary

The student submits the first draft to the related officer in the graduate school. The required documents are:

- Three copies of the thesis (Paperback or Spiral)
- [Thesis Submission Form FR-338](#)
- [Regarding the article 30 of the YTÜ Senate Regulations](#), publication out of the thesis (Acceptance letter or published version)
- [Thesis Defensibility and Plagiarism Report FR-1088](#)

### First Plagiarism Report

[Plagiarism System](#)

The student emails their thesis to the system for plagiarism check.

### Thesis Committee Proposal Form

Department Secretary

Thesis committee proposal form is submitted to the Department Secretary. The committee is constituted after the thesis and the forms sent to the graduate school are approved.

### Submission of Thesis to Committee Members

Committee Members

The student submits the approved thesis to committee members.

### Thesis Defence

Committee Members

The student's advisor sets the thesis defence date and the student defence their thesis on the date.

### Thesis Submission

Grad. School Officer

The student submits the required documents and the hardbound thesis to the related officer in the Graduate School. Required documents are given below.

### Thesis Template Check

[Research Assistant](#)

The student who successfully defence their thesis makes a Thesis Format Check appointment From the research assistants for the Thesis Template Check before the final thesis submission.

### Final Plagiarism Report

[Plagiarism System](#)

Before the final thesis submission, the student emails the thesis approved by the committee to the system for a second plagiarism report.

The student whose documents are approved are graduated after the EYK.

- [Authorisation Form for Online Publishing of Master's Thesis Content FR-328](#)
- Thesis Template Check and Submission Report (Taken from the research assistant after thesis template check.)
- Plagiarism Report (Done by the graduate school)
- YÖK-Thesis Data Entry and Publication Authorisation Form (2 copies)
- [Master's Commitment Form for Thesis Delivery to Committee Members FR-329](#)
- [Master's Student Information Form FR-331](#)
- 1 hardbound thesis and CD ([Master's Thesis CD Cover Page FR-330](#))

### Abbreviations

EYK: Grad School  
Administration Committee